

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE 1 OF 4 PAGES	
2. AMENDMENT/MODIFICATION NO 0001		3. EFFECTIVE DATE May 5, 2009		4. REQUISITION/PURCHASE REQ NO.	
5. PROJECT NO (If applicable)		6. ISSUED BY CODE		7. ADMINISTERED BY (If other than Item 6) CODE	
FAA, MIKE MONRONEY AERONAUTICAL CENTER Aviation, Medical, & Training Team (AMQ-310) P O BOX 25082 OKLAHOMA CITY OK 73125					
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) All Offerors		(X) <input checked="" type="checkbox"/> 9A. AMENDMENT OF SOLICITATION NO DTFAAC-09-R-00865 9B. DATED (SEE ITEM 11) April 27, 2009 10A. MODIFICATION OF CONTRACT/ORDER 10B. DATED (SEE ITEM 13)		CODE	
				FACILITY CODE	
				11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS	
				(X) The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [] is extended, [xx] is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning [1] copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.	
12. ACCOUNTING AND APPROPRIATION DATA (If required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.					
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.					
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).					
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:					
D. OTHER (Specify type of modification and authority)					
X IMPORTANT: Contractor [] is not, [XX] is required to sign this document and return [1] copies to the issuing office.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation contract subject matter where feasible.)					
There is no extension to the closing date. It remains May 15, 2009, 2:00 PM CST. This amendment is to incorporate Questions and Answers in reference to subject SIR. Point of Contact is Susan L. Eads at susan.eads@faa.gov. REFERENCE ITEM 11 ABOVE.					
		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA	
(Signature of person authorized to sign)				BY:	
				(Signature of Contracting Officer)	
				16C. DATE SIGNED	

The purpose of this amendment is to incorporate Questions and Answers as follows:

Questions and Answers for DTFAAC-09-R-00865
5 May 09

Question 1: The Senior Manager/Solution Architect must be able to perform “independent reviews of program deliverables.” (1) Given this and other management responsibilities of the single FTE required for this contract, can the Government discuss the extent to which award would exclude the winning offeror from other DOT work? (2) Who will be producing the deliverables to be “independently reviewed” by the Senior Manager?

Answer 1: Each offeror must be aware of potential Organizational Conflict of Interest (OCI) situations. These are case by case and offerors are responsible for mitigating potential OCI issues and must disclose any such potential issues to the Contracting Officer immediately.

The deliverables will be produced by the current FMBT team members.

Question 2: SIR L.3 – Organization/Number of Copies/Page Limits, p. 38 of 54 (table)
and
SIR L.3.10 – Volume Organization – Volume I, p. 39 of 54

Please confirm that Volume I includes a 3-page executive summary. The table on p. 38 lists such a summary, while the contents list on p. 39 does not.

Answer 2: Yes, offerors are to include a maximum three page executive summary in Volume I.

Question 3: SIR L.3 – Organization/Number of Copies/Page Limits, p. 38 of 54 (table)
and
SIR L.3.10 – Volume Organization – Volume II, p. 40 of 54

The table on p. 38 lists the contents of Volume II (Business Approach/Strategy) as follows: Sub-Factor Plans, Key Personnel, Resumes. In the text description of Volume II contents (p. 40), the Sub-Factors are given as “Sub-factor 1.1—Experience and understanding of DOT’s financial system architecture and financial operations [and] ...Sub-factor 1.2—Experience and understanding of Oracle’s E Business Suite.” (1) Can the Government clarify the relationship between these two Sub-factors and the “plans” required in the table on p. 38? (2) Please confirm that only **one** resume is required (ref: “resumes” in the table on page 38). (3) Does the Government have a preferred format and/or length limitation for resume(s)?

Answer 3: The word “plans” is hereby deleted from table L.3 on page 38 of the SIR under Volume II.

Based on the solution recommended by your firm, offerors decide how many resumes to provide that make up the estimated 1840 hours per year.

Please limit resumes to **2 pages**.

Question 4: SIR L.10 – Volume Organization, p. 39 of 54: “Each volume II through IV shall contain the following: Table of Contents

List of Figures and Tables
 Glossary of Key Words and Acronyms
 Cross-Reference Matrix where applicable
 List of Table and Drawings (if applicable)”

Please clarify the difference between “List of Figures and Tables” and “List of Table and Drawings” in the above list.

Answer 4: This is only “if applicable” for Figures/Tables and List of Table & Drawings. Each proposal could possibly contain any one of these things.

Question 5: SIR L.3.3 – Cross Referencing, p. 38 of 54: “Cross-referencing within a proposal volume is not permitted.”

Does the Government mean that cross references within the **same** proposal are prohibited (e.g., cross references to sections, figures, or tables within the same volume), or that cross-references among the **different** volumes are prohibited?

Answer 5: Cross-references among the **different** volumes are prohibited.

Question 6: M.3, Factor 2 – Past Performance

Can previous work of the proposed Senior Manager/Solution Architect (i.e., work performed prior to joining the offeror’s staff) be used as Past Performance reference?

Answer 6: Yes.

Question 7: To improve the pool of interested competitors and improve competition, will the Government consider providing potential offerors an extension.

Answer 7: At this time, the CO sees no justifiable reason for extending subject SIR. A market survey was posted in the February/March timeframe of this year putting industry on notice.

Question 8: Is there currently an incumbent providing the work described within the SOW? If an incumbent is currently performing the work, will the Government please advise potential offerors of the name of the company?

Answer 8: This is a first time requirement. No incumbent.

Question 9: SIR L. 3.6.b – Page Size and Format, p. 39 of 54 (foldout pages).

Does an 11X17 foldout count as two pages?

Answer 9: No, just one page.

Question 10: L.6 Past Performance. page 42 of the SIR. There is no minimum number of references given in the Past Performance section whereas in the RFI Capability statement the government asked for the following: “Provide detailed information and past performance information for **at least three (3) previous contracts** including program title, customer name, project dates, project value, customer point

of contact, and description of work performed". We request this requirement be added back into the RFP requirements since it shows that a company has the proven past performance in delivering similar requirements for multiple other agencies/engagements.

Answer 10: It is up to each offeror to show that they have the experience and past performance necessary to fulfill the requirements set forth in the SOW. Offerors are encouraged to pay close attention to how Past Performance will be evaluated in Section M.3.c, Factor 2-Past Performance in subject SIR.

Minimum Number of References to be Submitted: 3

Question 11: L.3 Proposal Organization. Page 38 of SIR. The page limitation for Volume I Executive Summary is limited to 3 pages but the requirements include providing the business declaration form, the certificate of small business eligibility and the Contract documentation that includes the entire SIR filled out and signed. Is it the intent of the government that these documents do not count in the page limitation requirements of the executive summary and the 3 page limitation is for the narrative only?

Answer 11: The page limitation is strictly for the Executive Summary (narrative). The business declaration form is one page, the Small Business Certification is as applicable, and the Contract Documentation is the number of pages in the SIR.

Question 12: SOW section 11.0 Place(s) of performance. What percentage of the work performed will be required at Oklahoma City, OK versus Washington, DC?

Answer 12: We anticipate that for the first year / base year, the work would be split 50 / 50 between DC and OKC. For the option years, it may be more heavily weighted in OKC.

Question 13: Instead of proposing one resource for 1840 hours, would the FAA consider accepting two different resources to perform the work for 920 hours each?

Answer 13: It is up to the offeror to propose how and with what resource(s) they would use to fulfill the requirements of the SOW. If two resources were used to "split" the estimated 1840 hours a year as in a sub/prime relationship, then offeror's need to make sure that the 51/49% rule is strictly adhered to.

All other terms and conditions remain unchanged.